



***AFSA – EDUCATIONAL GRANT PROGRAM
Thunderbird Chapter 985, Tinker AFB, Oklahoma***



Table of Content

Tab – 1, Air Force Sergeants Association (AFSA) Grant Introduction Letter

Tab – 2, Attachment - 1 Eligibility Requirements for AFSA Chapter 985 Grant

Tab – 3, Attachment - 2 Application instructions for Chapter 985 Grant)

Tab – 4, Attachment - 3 AFSA Chapter 985 Grant Application

Tab – 5, Attachment - 4 Rules of Engagement (ROE)

Tab – 6, Attachment - 5 Scoring Sheet



AFSA – EDUCATIONAL GRANT PROGRAM
Thunderbird Chapter 985, Tinker AFB, Oklahoma



All AFSA 985 members,

The Thunderbirds Chapter 985 of the Air Force Sergeants Association (AFSA), Tinker Air Force Base, is proud to have the opportunity to offer educational grants ranging from \$250 - \$500 not to exceed \$1,000 of Chapter 985 funds for active AFSA Chapter 985 members. Any additional funds from outside organizations will be evenly distributed amongst the grants awarded.

AFSA is an international organization dedicated to improving the quality of life for Air Force enlisted personnel. In an effort to live up to this goal it is Chapter 985's hope to relieve a portion of its member's financial burden that comes along with pursuing a degree/certification. All current active Chapter 985 members in good standing are eligible to apply.

Attached you will find the copies of the eligibility criteria and application. You may make as many copies of the application package as necessary.

The committee must receive all packages no later than 12 February 2010. No extensions to this deadline will be granted. Mailing instructions are included on the application or you may call to arrange delivery of the packages. If you have any questions, please contact me at **734-2549**, or via e-mail, at **bryan.thompson@tinker.af.mil**.

Sincerely,

Bryan Thompson
Chapter President

Attachments:

1. Eligibility Requirements
2. Application Instructions
3. Educational Grant Application (All Categories)
4. Score sheet

**ELIGIBILITY REQUIREMENTS FOR AFSA CHAPTER 985
EDUCATION GRANT**

1. Applicant must be an active AFSA Chapter 985 member in good standing as of 31 March 2010.

(Good standing defined as, membership is paid and current, not in lapse or termination status)

2. Applicant must be planning to attend some kind of continuing education and be able to show proof of attendance and acceptance for coming academic school year (if applicable). Applicant is required to show proof of GPA if applicable as indicated below (Note) If GPA is not yet established, member is required to state it in application, this factor will not be an disqualifying factor for application process:

GPA of at least 2.5 for any accredited 2, 4 year or community college and or GED required for planned attendance at a Vocational Technical School or Commercial Business School (i.e. American School of Business, Beauty College, etc.)

3. Applications will be accepted from *1 January 2010 through 12 February 2010*. All applications must be received no later than *12 February 2010*. No extensions will be granted for any reasons. Applications should be mailed to the address provided at the bottom of the application. Applications should be mailed in a 9" X 12" envelope and clearly marked to the attention of the Grant Committee. Decisions of the selection committee are final and will be announced at AFSA Chapter 985 Annual Awards Banquet or no later than 30 March 2010, whichever date comes first.

4. Any monies awarded will be paid directly to the awardees?. Monies not awarded will be returned to the chapter general fund.

Instructions For Completing the Chapter 985 Grant Application

Any applications not complying with these instructions will not be judged!

1. All applications must be either typewritten (preferred) or legibly handwritten in black or blue reproducible ink. Sign and date application upon completion.
2. All spaces should be completed. If a question does not apply or the information is unavailable place N/A or unavailable in the space provided.
3. Answers requiring more space will be completed on a separate page. You may continue more than one answer on a separate sheet of paper; however, ensure you clearly identify which answer you are continuing.
4. You must include copies of the following substantiating documents with your application:
 - A. Most recent transcripts (to verify GPA), if applicable (It will *not* be a disqualifying factor if you have not established a GPA as of yet),
 - B. If applicable any letters of acceptance from schools you have applied for (even though you have not made a decision of which one you will be attending). (It will *not* be disqualifying factor if you have not received your acceptance letters as of yet).
 - C. Any other education related attachments you think may help

Note: All applications and attachments become the property of AFSA Chapter 985 and will not be returned. Information will be protected in accordance with the Privacy Act of 1974 guidelines and will be shredded when no longer needed. Do **NOT** send original documents because documents submitted will not be returned.

5. Persons selected to receive a grant will be notified during the chapter's annual awards banquet in March, 2010, and will be listed in general membership meeting minutes. Each applicant will be notified of selection/non-selection via e-mail provided a valid e-mail address was included in the application.
6. Sign this form and attach to your application. AFTER JANUARY 1, 2010, mail the completed grant application package and all required materials to:

**AFSA CHAPTER 985
Attn: GRANT COMMITTEE
P.O. BOX 45649
TINKER AFB, OK 73145**

7. Completed application package must reach AFSA Chapter 985 **no later than February 12, 2010.**

8. If you have questions regarding the program or application process, email AFSA Chapter 985 at president@afsa985.org.

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I have reviewed the instructions and verified that all information is accurate to the best of my knowledge.

Signature

Date

E-mail address: _____

Phone Number: _____

**AIR FORCE SERGEANT'S ASSOCIATION CHAPTER 985
GRANT APPLICATION**

This application must be completely filled out, place N/A in any non-applicable/non-available blanks. Any answers needing explanations, which will not fit in the space allowed, may be completed on a separate piece of paper and attached. All applications should be either **typed or legibly handwritten in black or blue reproducible ink**. All monies awarded will be paid in a lump sum, directly to the awardees provided adequate proof of continuing education attendance or acceptances are produced within the coming academic year.

PERSONAL INFORMATION:

Please check the appropriate category listed below:

CATEGORY

AFAD **AFRC** **ANG** **RETIRED**

NAME _____ AFSA MEMBERSHIP #/Exp _____/_____

ADDRESS _____

TELEPHONE # _____ DATE OF BIRTH _____

PLACE OF EMPLOYMENT _____ HOW LONG? _____

WAGES RCVD _____ HOURS PER WEEK _____

ACADEMIC INFORMATION:

Note: If GPA has not been established at the present time, please state that in space provided.

NAME OF HIGH SCHOOL ATTENDED/LOCATION _____

GRAD DATE _____

GPA _____ ACADEMIC HONORS _____

(LIST ALL IN ORDER FROM MOST RECENT BACK) (USE A SEPARATE SHEET IF NEEDED)

COLLEGE ATTENDED _____

DEGREE DATE RCVD/EXPECTED _____

GPA _____ ACADEMIC HONORS _____

COLLEGE ATTENDED _____

DEGREE DATE RCVD/EXPECTED _____

GPA _____ ACADEMIC HONORS _____

LEADERSHIP/COMMUNITY ACTIVITY INFORMATION:

DOES/DID YOUR SCHOOL OFFER A SERVICE CLUB (I.E...BETA CLUB, COMMUNITY SERVICE CLUB) YES/NO

IF YES, WERE YOU A MEMBER? YES/NO FOR HOW LONG? _____

DOES/DID YOUR SCHOOL OFFER A ROTC PROGRAM? YES/NO

IF YES, WERE YOU A MEMBER? YES/NO FOR HOW LONG? _____

RANK HELD? _____

ARE/WERE YOU A MEMBER OF AN ATHLETIC TEAM: YES/NO IF YES, LIST TEAM, YEARS PARTICIPATION, POSITION, AND ANY HONORS RCVD:

LIST EXTRA-CURRICULAR SCHOOL ACTIVITIES PARTICIPATED IN AND POSITIONS HELD:

1. _____

2. _____

3. _____

LIST COMMUNITY/CHURCH TYPE ACTIVITIES PARTICIPATED IN AND POSITIONS HELD:

1. _____

2. _____

3. _____

COLLEGE/CAREER OBJECTIVES:

PLANNED MAJOR/MINOR _____

COLLEGE(S) YOU PLAN TO ATTEND/ARE ATTENDING _____

HOURS YOU ARE PLANNING TO TAKE THIS TERM _____

ANTICIPATED GRADUATION DATE _____

ANTICIPATED COST OF ANNUAL TUITION: _____

FINANCIAL INFORMATION:

HOUSEHOLD MEMBERS NAME/AGE/OCCUPATION:

1. _____

2. _____

3. _____

4. _____

5. _____

AMOUNT CONTRIBUTED TOWARDS YOUR EDUCATION BY OTHER HOUSEHOLD MEMBERS,
IF APPLICABLE:

ANY OTHER STUDENT LOANS/S RCVD/APPLIED FOR:

1. _____

2. _____

3. _____

APPLICANT'S STATEMENT:

USE THE SPACE BELOW TO EXPLAIN WHY YOU WANT THIS GRANT AND WHY IT SHOULD
BE AWARDED TO YOU. (NOT TO EXCEED 150 WORDS) (USE ADDITIONAL SHEET IF
NECESSARY)

USE THE SPACE BELOW TO EXPLAIN WHAT CAREER PATH/PLAN YOU HAVE FOR THE
FUTURE. (NOT TO EXCEED 150 WORDS) (USE ADDITIONAL SHEET IF NECESSARY)

USE THE SPACE BELOW TO EXPLAIN HOW YOU HAVE SHOWN AFSA LEADERSHIP, TEAMWORK, COMMUNITY SERVICE, ACCOMPLISHMENTS, DEMOCRATIC PROCESS INVOLVEMENT, AND COMMUNITY SERVICE LEADERSHIP. (NOT TO EXCEED 150 WORDS) (USE ADDITIONAL SHEET IF NECESSARY)

ADDITIONAL INFORMATION:

USE THE SPACE BELOW TO PROVIDE ANY ADDITIONAL INFORMATION YOU FEEL THE COMMITTEE SHOULD CONSIDER WHEN REVIEWING YOUR APPLICATION:

PLEASE PROVIDE THE EDUCATIONAL INSTITUTIONS ADMISSIONS OFFICE ADDRESS, TELEPHONE NUMBER, POINT OF CONTACT, AND E-MAIL INFORMATION:

**PLEASE MAIL THE COMPLETED APPLICATION, TO BE RECEIVED BY
12 February 2010, TO:**

**AFSA CHAPTER 985
Attn: GRANT COMMITTEE
P.O. BOX 45649
TINKER AFB, OK 73145**

I hereby certify (that) the above information is true and accurate to the best of my knowledge.

Signature

Date

All applications MUST be received by 12 February 2010. The recipient's names will be announced during the Mar 2010 General Membership Meeting or a predetermined place/time determined by the executive council. Presentation will take place during the AFSA Chapter 985 Annual Awards and Recognition Banquet or March General Membership meeting, to be determined by Executive Council.

AFSA Chapter 985 will award Grants not to exceed \$1,000 in chapter funds, any additional funds received by other organizations will be disbursed evenly to all grant recipients. The **Chapter 985 Executive Council reserves the right to change the number of grants and amount awarded based on number of applicants at any time.**

- Applicants: ADAF, AFRC, ANG, RETIRED,

1. ELIGIBLE PERSONNEL:

- A. MILITARY STATUS (I.E...AD, RET, RES, GUARD, ETC...)
- B. MUST BE A ACTIVE MEMBER OF AFSA CHAPTER 985 IN GOOD STANDING
- C. MUST BE PLANNING TO ATTEND ANY KIND OF FURTHERING EDUCATION TO INCLUDE VO-TECH TRAINING AND COMMERCIAL BUSINESS TRAINING (I.E... AMERICAN SCHOOL OF BUSINESS, BEAUTY COLLEGE, ETC.) ON A FULL TIME BASIS
- D. GRADE REQUIREMENTS 2.5 FOR AN ACCREDITED 2, 4-YEAR COLLEGE OR COMMUNITY COLLEGE

2. OTHER FINANCIAL ASSISTANCE RECEIVED:

- A. APPLICANT REQUIRED TO LIST ALL SOURCES OF EDUCATION SUPPORT RECEIVED
- B. APPLICANT REQUIRED TO LIST ALL FAMILY MEMBERS NAME, AGE, AND OCUPATIONAL INFORMATION

3. GRANTS DISBURSEMENTS:

- A. TOTAL FOR THE YEAR: NOT TO EXCEED \$1,000 OF CHAPTER FUNDS
- B. MAXIMUM PER STUDENT PER YEAR IS \$500
- C. ITEMS PAID FOR: TUITION, BOOKS, DAYCARE, AND EQUIPMENT, ETC.
- D. HOW PAID: PAID DIRECTLY TO APPLICANT

4. GRANTS SELECTION COMMITTEE MAKEUP:

- A. THE GRANTS SELECTION COMMITTEE SHALL BE MADE UP OF AT LEAST 5 CHAPTER MEMBERS AND WILL REPORT TO THE CHAPTER EXECUTIVE COUNCIL.
- B. THE COMMITTEE WILL CONSIST OF AT LEAST 5 VOTING MEMBERS, THE COMMITTEE CHAIRMAN WILL CAST THE DECIDING VOTE IN ANY TIE SITUATIONS ALL COMMITTEE MEMBERS WILL BE ACTIVE AFSA MEMBERS IN GOOD STANDING.
- C. THE SELECTION COMMITTEE WILL BE RESPONSIBLE FOR THE FOLLOWING:
 - (1) PUBLICIZING THE AVAILABILITY OF GRANTS TO ALL CHAPTER MEMBERS AND TINKER AFB FIRST SERGEANTS.

- (2) ACCEPTING APPLICATIONS AS THEY ARE RECEIVED DURING THE ANNOUNCED ACCEPTANCE PERIOD.
- (3) SCREENING ALL APPLICATIONS FOR ELIGIBILITY CRITERIA ONLY. (OVERSIGHT COMMITTEE WILL NOT DO ANY "JUDGING")
- (4) ALL APPLICATIONS NOT MEETING THE ESTABLISHED CRITERIA WILL BE RETURNED TO THE APPLICANT IMMEDIATELY. AN EXPLANATION OF THE NON-QUALIFYING FACTORS WILL BE INCLUDED AND THE APPLICANT WILL BE ALLOWED TO CORRECT THOSE AREAS (IF POSSIBLE) AND RE-SUBMIT THE APPLICATION IF THERE IS STILL TIME. NO TIME EXTENSIONS WILL BE GRANTED FOR RE-SUBMISSION.
- (5) MAKE COPIES OF APPLICATIONS AND REMOVE ALL PERSONAL IDENTIFYING INFORMATION BEFORE SUBMISSION TO THE SELECTION COMMITTEE.
- (6) SELECT THE SELECTION COMMITTEE MEMBERS AND SCHEDULE THE SELECTION BOARD.
- (7) PROVIDE ALL MEMBERS OF THE SELECTION COMMITTEE WITH COPIES OF ALL APPLICATIONS, APPROPRIATE SCORE SHEETS, AND LETTERS OF INSTRUCTION.
- (8) AFTER THE SELECTION COMMITTEE HAS COMPLETED ITS RANKINGS, MEET TO IDENTIFY THE AWARDEE'S AND PREPARE ACCEPTANCE OR REGRET LETTERS TO ALL APPLICANTS.
- (9) ARRANGE FOR THE PRESENTATION OF THE GRANTS AT AN APPROPRIATE TIME AND PLACE TO ALLOW FOR MAXIMUM PUBLICITY FOR THE AWARDEE AND CHAPTER.

D. THE COMMITTEE WILL BE PROVIDED WITH ALL APPLICATIONS WHICH HAVE PASSED SCREENING FOR ELIGIBILITY. THESE APPLICATIONS WILL HAVE ALL PERSONAL IDENTIFYING INFORMATION ABOUT THE APPLICANT REMOVED. COMMITTEE MEMBERS WILL RANK THESE APPLICATIONS, USING TOTAL SCORES FROM THE PROVIDED SCORE SHEETS, FROM HIGHEST TO LOWEST.

5. WHEN MONIES WILL BE DISTRIBUTED:

- A. APPLICATIONS FOR GRANTS WILL BE DUE NLT 12 FEBRUARY 2010. THE COMMITTEE WILL MEET BETWEEN 16 FEBRUARY 2010 AND 19 FEBRUARY 2010 TO MAKE SELECTIONS AND GRANT RECIPIENTS WILL BE ANNOUNCED NLT 30 MARCH 2010.
- B. MONIES WILL BE PAID DIRECTLY TO THE APPLICANT. AFSA CHAPTER 985 TREASURER WILL DISBURSE FUNDS TO GRANT RECIPIENTS.

6. UNAWARDED GRANT FUNDS:

- A. UNUSED FUNDS MAY BE RECOVERED BY THE CHAPTER AND DEPOSITED INTO THE CHAPTER BANK ACCOUNT IF NOT USED IN ITS ENTIRETY BY STUDENT(S)
- B. IF THE APPLICATION IS FOUND TO BE INACCURATE OR FALSE OR THE APPLICANT IS NEGLIGENT IN MAINTAINING AGREEMENT FOR DISBURSEMENT OF FUNDS, AUTOMATIC DISMISAL FROM AFSA CHAPTER 985 GRANT PROGRAM WILL RESULT AND THE CHAPTER RETAINS THE RIGHT TO EITHER RECOUP PAID FUNDS FROM THE APPLICANT OR SEVER THE APPLICANTS CLAIM TO FURTHER MONIES.

NAME:		
VALUE	SCORING TOPIC	SCORE
P/F	1. Proof of current enrollment or intent to enroll in an accredited program leading to a higher education degree or vocational certification	
0-25	2. Financial need of AFSA member	
0-25	3. Narrative statement describing extracurricular activities and their significance. This statement should also: Emphasize those activities that indicate: Personal development and dedication; Discuss other distinguishing activities and academic accomplishment; Include undergraduate plans to include school, field of study, admission status, and future goals	
0-4	4. Overall GPA for applicant (Proof required at time of submission)	
0-10	5. Career path/plan to achieve educational goal and how grant award will be used (member must supply contract and proof of funds usage)	
0-36	6. AFSA Leadership, Teamwork, Community Service, accomplishments, democratic process involvement, community service leadership	
TOTAL		